



MCAS - Booking your Goslings sessions

From the main menu
select 'Goslings'

The following options will appear:

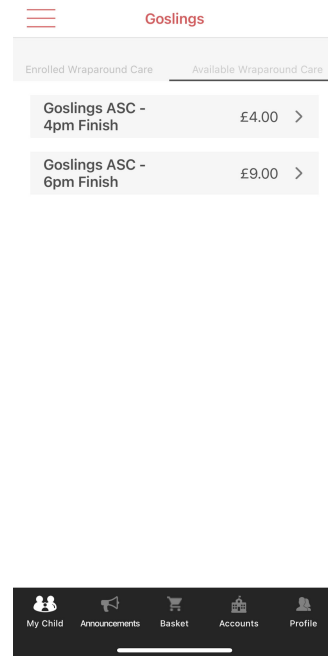
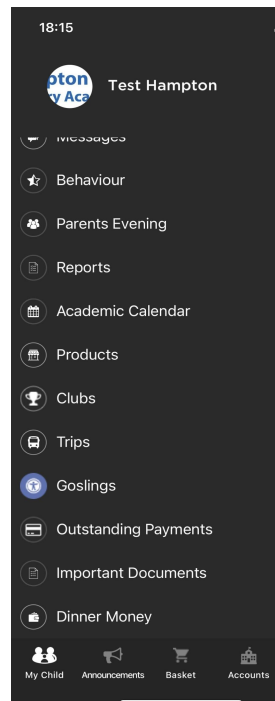
Enrolled Wraparound Care

(Any clubs you have a booking for)

and

Available Wraparound care

(Any clubs you have not yet booked)





MCAS - Booking your Goslings sessions

1. Select the club you wish to book sessions for
2. Select the 'Enrol to Club'
3. Click 'Yes' to give consent to the MCAS contract terms. A copy of the contract can be found on the website/obtained from school.

The screenshot shows the 'Wraparound Club' header. Below it, the club details are listed: 'Goslings ASC - 4pm Finish' for £4.00. The form includes fields for 'Type' (Club), 'Main Teacher' (Mr S Collins), 'Day' (Mon 01/03), 'Start time' (15:15), 'Session length' (45 mins), and 'Pupil' (Test Hampton). A description box states: 'After school care until 4pm £4.00 per child per session; £3.50 per sibling per session'. At the bottom is a blue button labeled 'Enrol To Club'.

This screenshot shows the same club details as the previous one, but with a 'Consent Required' dialog box overlaid. The dialog box contains the text: 'Consent Required. By making this purchase you are confirming that you agree to the Terms & Conditions of the Goslings Contract'. It has two buttons: 'Yes I give Consent' and 'No'.



MCAS - Booking your Goslings sessions

Once you have enrolled in a club you can view the sessions by selecting the magnifying glass.

This will then open the club booking page.

Goslings

Enrolled Wraparound Care Available Wraparound Care

Breakfast Club - 7.45am to 8.45am 🔍

Main Teacher	Mr S Collins
Day	Thursday
Next Session	25/02/2021 07:45:00
Session time	60
Balance	-£9.10

My Child Announcements Basket Accounts Profile

Breakfast Club - 7.45am to 8.45am

Club Name
Breakfast Club - 7.45am to 8.45am

Number of Sessions
0

Total Cost
£0.00

Payment Received
£0.00

Outstanding Balance
£0.00 [Pay](#)

Club Options
Please select the option you would like to enrol with

Ref	Name	Price
A	1 Child per session (CH)	£ 4.55

My Child Announcements Basket Accounts Profile



MCAS - Paying for your Goslings sessions

You will be required to pay for the sessions you wish to book, before you can confirm the booking.

You will need to calculate how much money you need to add, by how many sessions you wish to book.

An example would be:

5 Breakfast club sessions = £22.75

5 Sibling breakfast club sessions = £17.75

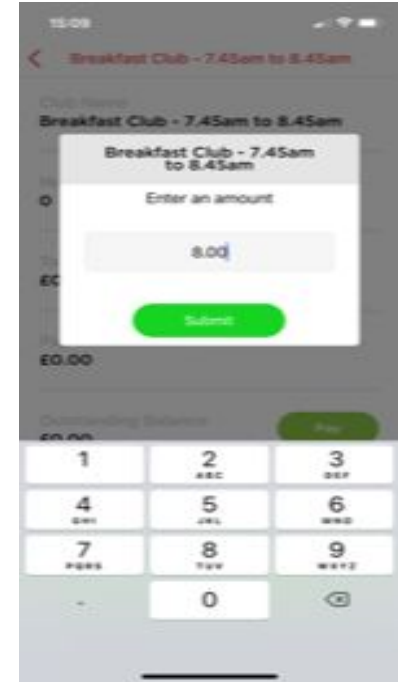
5 After school sessions until 4pm = £20.00

5 Sibling After school sessions until 4pm = £17.50

5 After school sessions until 6pm = £45.00

5 Sibling after school sessions 6pm = £35.00

To add money to the account click on 'Pay'. Once you have entered the amount select 'Submit' and this will then be added to your shopping basket.





MCAS - Paying for your Goslings sessions

1. Select 'Checkout' and this will then take you to the payment options screen.
2. Enter your card details and then 'Confirm and Pay'
3. Confirmation will then be received

The image displays three sequential screenshots of the MCAS app's checkout process.

Shopping Basket: The top bar is labeled 'Shopping Basket'. It shows 'Items (1)' and a 'Total : £8.00'. The item listed is 'Breakfast Club - 7.45am to 8.45am payment for Test Hampton' with a price of '£ 8.00'. There are two buttons at the bottom: a green 'Checkout' button and a red 'Clear Basket' button.

Payment Options: The top bar is labeled 'Payment Options'. It shows a total of '£8.00'. Under 'New Card Details', there are input fields for 'Card Holder Name', 'CVC/CVC2', and a 'Save Card' checkbox. Below this is an 'Address Detail' section with input fields for 'Address', 'City', and 'Post Code'. A green 'Confirm & Pay' button is at the bottom.

Order Confirmation: The top bar is green and labeled 'Order Confirmation'. It features a green checkmark icon and the text 'Order Placed Successfully'. Below this, a box displays the order details: 'Order ID 11918-0002050', 'Order Quantity 1', and 'Order Amount 8.00'.

At the bottom of each screenshot is a navigation bar with icons for 'My Child', 'Announcements', 'Basket' (with a red notification badge), 'Accounts', and 'Profile'.



MCAS - Booking your Goslings sessions

1. Return to the club booking page.
2. Select the payment option you require (A - First child place or B - Subsequent child place).
3. Using the calendar add the sessions you require to the calendar. Dates from the 12/4/ 2021 - 22/7/2021 can currently be added.
4. When you have selected all of the dates you require select 'Proceed'.





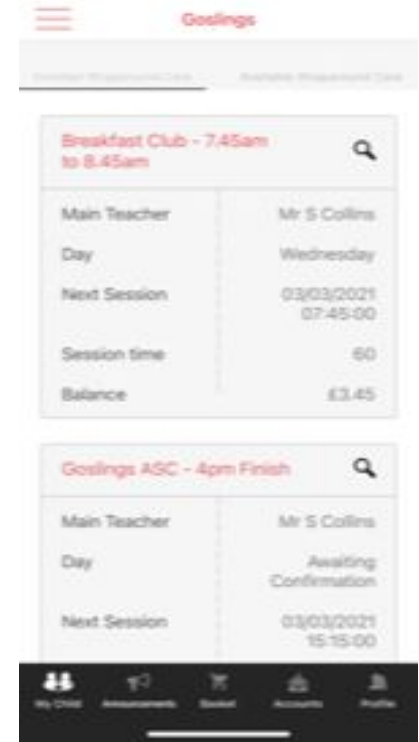
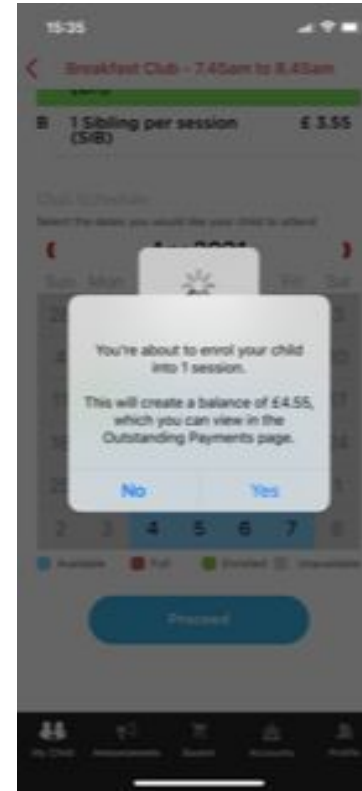
MCAS - Booking your Goslings sessions

5. Check that the number of sessions are correct and then select 'Yes'.

6. Your sessions have now been booked and will be shown in the club calendar. The club balance will have been adjusted accordingly.

The next session will also be displayed on the front page.

A confirmation email will be sent to you with the order details.





MCAS - Cancelling Goslings sessions

You can cancel a session up to 3 days before the session date. To cancel a session;

1. Open the club calendar and find the session you wish to cancel (this will have a A or B displayed)
2. Select the session and an 'X' will appear.
3. Select 'Proceed' and a confirm yes to the warning message.
4. Your session will then be removed and your club balance credited with the session amount.

