

Hampton Vale Primary Academy
West Lake Avenue
Hampton Vale
Peterborough
PE7 8LS
Tel: 01733 247000

**Hampton Vale
Primary Academy**

Email: office@hvp.org.uk

Head Teacher: Mrs Paula Chamberlain

April 2024

Dear Parent/Carer,

RECEPTION 2024 ADMISSIONS - NATIONAL OFFER DAY TUESDAY 16TH APRIL 2024

Thank you for choosing Hampton Vale Primary Academy. We are delighted that you have chosen our school for your child, and are looking forward to working in partnership with you in the coming years.

In order to accept your child's school place you will need to do this by contacting our school's office via email or phone by **Friday 26th April 2024**. When you send your email please ensure you provide the following information:

- Your child's full name & date of birth
- The nursery/playgroup/childminder/pre-school setting your child has attended
- Parent/carer full name, phone number & email address

If you are not going to accept a place that has been offered to you at our school please advise the local authority by contacting them via admissions@peterborough.gov.uk.

After the initial deadline of Friday 26th April we will send out our school admission pack to all parents/carers of pupils that have accepted their school place. Within the admission pack you will receive key paperwork that will need to be filled out and returned to our school office as soon as possible. We will also advise you on how to provide your child's proof of address and ID documents, as well as provide a guide to school life at Hampton Vale Primary Academy. In order to get to know your child we will ask you for key information regarding their development, as well as information around friendships and their interests. We will also liaise with your child's pre-school setting (if applicable) to arrange a visit, or a telephone consultation with their key worker. Once we have received this information we will organise the children into classes and you will be informed which class they will be in, as well as the name of their class teacher. During the summer term we will invite you and your child to attend a stay and play session so that you and your child can meet their class teacher, other pupils and parents, as well as become familiar with their new classroom surroundings.

We fully recognise what an exciting and significant milestone this is for your child and your family, and if we can support you further at any point during this time please do not hesitate to contact our school office.

Kind regards

Miss Chatterton
Assistant Headteacher



Hampton Vale Primary Academy is a school within the Four Cs Multi-Academy Trust (MAT)

Four Cs MAT is a company limited by guarantee, registered in England with company number 7333133, exempt from using the word 'Limited'. Registered office: Helpston Road, Glington, Peterborough, PE6 7JX