

Hampton Vale Primary Academy

MEDICAL CONDITIONS (Appendix to MAT Policy)

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1. Individual Health and Care Plans

1.1 All children with a serious medical condition should have an Individual Healthcare Plan (IHCP). This is written in collaboration with the parent, school, child and other medical professionals where necessary. (Appendix 1)

1.2 Children with diabetes must have a care plan from the diabetic nurse.

1.3 Children with minor medical conditions which require regular medication in school should have a completed Permanent Medication Form (Appendix 2)

1.4 Children with Asthma must have an Asthma Card (Appendix 3) and an inhaler in school provided by the parents.

1.5 Children with allergies that need to have emergency medication kept in school will have a care plan from the School Nurse.

1.6 Up to date photos and information about children with high concern medical conditions are kept in the staff rooms, school kitchen, PE department, first aid room and on Bromcom.

2. Administration of Medication

2.1 Asthma Inhalers and/or EpiPens are kept in the individual child's classroom in a clear container with details of what to do in an emergency.

2.2 When children move round school the emergency medication container is taken with the child.

2.3 Where parents have given consent for children to manage their own medication for example Asthma inhalers this is kept on the child in a named bumbag. The child will be supervised by an adult when administering the medication.

2.4 All other medication is stored in the First Aid room. Medicines are administered by an adult as per the child's individual Medication plan and recorded.

2.5 A large number of staff are trained to administer emergency medication. Hampton Vale Primary Academy ensures that a member of staff trained to administer emergency medication accompanies children on any off site activities and medication is always readily available.

3. Temporary Medication

3.1 If a child needs temporary medication whilst they are at school parents must hand it into the main school office and complete a temporary medication form (Appendix 4) with details about the frequency and dosage to be administered. Medication is then stored in the First Aid room next to the front office in a locked cabinet or fridge where necessary.

3.2 The class teacher is informed by the office staff about when the child needs to come to the first aid room for the Medication to be administered by an adult, and recorded on the temporary medication form. Medication can be collected by the parent at the end of each day from the main office.

3.3 Any medication that is not collected is disposed of once the temporary medication period has expired.

4. Related Appendices

- Appendix 1 = IHCP
- Appendix 2 = Medication Plan
- Appendix 3 = Asthma Card
- Appendix 4 = Temporary Medication form